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COMPUTER USE AND INTERNET SAFETY

Rationale:

To promote and ensure the welfare of Paekakariki School students and staff when using computers and the Internet at Paekakariki School

Purposes:

To provide Internet access, so all staff and students can:

- Become effective and safe users of the Internet
- Extend their awareness and knowledge of the Internet
- Become motivated, responsible, independent users of the Internet.
- To provide guidelines for computer use at Paekakariki School

Policy on internet use at school:

Use of the computer and the internet at Paekakariki School is for the educational professional development purposes

Users of the Paekakariki School's computers will not attempt to interfere with either the school's stand alone PC's or the school's network. This means no user will attempt to access information they are not entitled to have access to such as school logon passwords, school records, or any information pertinent to the day to day running of Paekakariki School.

Staff Use of the Internet

- Staff training for those who wish to use these facilities will be available through the Computer/Information Technology Leader and is essential for the safety and protection of staff, students and equipment.
- Staff will need to direct students to sites on the internet, rather than surfing
- Emails sent via the school's computers will not contain offensive, sexist or derogatory content
- Staff are not to access or download websites of an offensive, violent, pornographic, or otherwise dubious nature.

Student use of the Internet

- A teacher must be in the room whenever a student uses the internet, i.e. a student cannot be sent to the library to use the internet unsupervised. This also applies to any special use before or after school hours.

- Students can use the Internet only during class time unless given special permission, in which case the teacher must supervise.
- No student will transmit personal information such as names, phone numbers, email addresses and physical addresses either via email or the Web.
- Pupils are not to access or download websites of an offensive, violent, pornographic, or otherwise dubious nature.

Safety Issues

- Filtering software will be deployed on student terminals, which access the internet.
- The Internet Safety Policy will be clearly displayed on the computer, which clearly outlines the requirements of use.
- The school will continue to refine methods of improving safety on the Internet.

Signed: Peter Mackie
Board Chair